

By-Laws of the International Organisation for Biological Control (IOBC Global)

1. The annual contributions from the Regional Sections to the global body shall be determined by the Executive Committees of the Global and Regional bodies.
2. Treasurers of the Regional Sections shall transfer the contributions due to the Treasurer of the Global body and send a summary of the number of members in each category (individual, institutional, supporting and honorary) to the Secretary-General of the Global body before the 1st of April of each year.
3. IOBC Global keeps an amount of funds in reserve. The base amount is equivalent to 24 months of running costs of the organization, will be calculated from the average annual running costs over the preceding 4-year budget period, and will be reviewed each time a new 4-year budget is prepared.* The reserves cannot be used for regular IOBC Global or Regional Section activities, as these should be financed from annual income or any money that IOBC has in excess of its reserves. In exceptional cases part of these reserves can temporarily be used for funding the organisation of an IOBC Global activity. A clear justification for use of the reserve funds and a financial plan for how these funds will be used and later refunded into the reserves should accompany a proposal for use of the reserves. The financial plan should be approved by the Global Council. The Global Executive Committee which uses the reserves is responsible for returning the amount used from the reserves within a period of two years.

* The base amount for the period 2021-2024 is 100,000 Euros.

4. Disbursements shall be made over the signature of the Treasurer, and/or the President and the Secretary-General where necessary.
5. A statement of accounts ending each 31st December of each year shall be prepared by the Treasurer for submission to the Global Council.
6. The accounts shall be scrutinized by an Auditing Committee consisting of two regular members (no member of the Global Council or the Executive Committees of Global or a Regional Section) before each Global General Assembly.
7. In case of official travel by members of the Executive Committee of IOBC Global for activities related to the IOBC Global and when agreed by the Executive Committee, only actually incurred travel and accommodation expenses shall be reimbursed.

8. Election of a new Global Executive Committee.

8.1. Accession procedure for candidates. A call for candidates for the Executive Committee of IOBC Global is (1) announced in three Global newsletters starting 1.5 years before the election will take place and (2) sent to all Regional Sections at the same time the newsletters will be sent out; and (3) put on the website of IOBC Global 1.5 years before the election will take place. Nominations supported by 10 regular members should be sent with the written consent of the nominee to the Global Secretary General at least 1 month before the dispatch of the voting documents, i.e. five months before the Global General Assembly. Nominations should include a short biography, and a justification why the person qualifies for a specific function in the Global Executive Committee.

8.2. Candidate lists. All nominations received by the Global Secretary-General will be compiled into candidate lists, possibly with alternatives for each position, and will be circulated to the Global Council and to the Global Executive Committee. All nominations shall be submitted for a ballot to all regular members by the Secretary-General at least three months before the ballot closing date. Ballot closing date is one month before the General Assembly. Ballot documents should be returned by regular post or email to the Election Committee. If returned by email, the document should bear the signature of the person who voted.

8.3. Election procedure. Two IOBC members who are not position holders on any Executive Committee or Council (Global or Regional) will be asked by the Global Executive Committee after

consultation with the Council, to form the Election Committee. The Election Committee will screen the ballot documents to confirm they are valid and count the votes at the end of the voting period (i.e. one month before the General Assembly) and report to the Global Council three weeks before the Global General Assembly. The Regional Sections shall assist the Election Committee with validation of ballot documents by providing lists of their current eligible members.

9. Between Council meetings of the Global body, the Executive Committee shall expedite affairs and decide upon urgent actions, the Secretary-General keeping members of the Council informed between meetings.

10. The Global body shall be kept up to date with activities between Regional Sections, and relations with international bodies. Where possible, the Global body shall facilitate developing such activities and relationships

11. Working Groups may be initiated under IOBC Global and Regional Sections. Before a new Global or Regional Working Group is created, the name and scope should be proposed to Global and all Regional Sections of IOBC. After reactions have been received, the Regional Section under which the Working Group will function, or IOBC Global in case of a Global Working Group, will decide about establishment of the proposed Working Group. The activities of a Working Group should comply with the mission of IOBC Global. A Working Group is under no circumstances allowed to express its views as an opinion of IOBC Global or any of the Regional sections.

12. The Global Executive Committee, in consultation with the Editor in Chief, negotiates renewal of the publishing agreement with the publisher of the IOBC Global journal BioControl starting one year before the running agreement expires.

13. Honorary Members.

13.1. Nomination of candidates. Individuals, Working Groups, IOBC Regional Sections and IOBC Global can nominate candidates for an honorary membership of IOBC Global. The nomination should include a short biography and a justification for why the person qualifies for an honorary membership. Candidates should be biological control/IPM workers. A justification supporting the quality of the proposed candidate and the candidate's accomplishments in biological control/IPM and contribution to IOBC should be provided with the nomination. Candidates should have long-standing connections with IOBC.

13.2. Selection of candidates. Based on the nominations that have been received, the Global Executive Committee will formulate a draft proposal for appointment of honorary members. This proposal will be presented to the Regional Sections and discussed with the Global Council, after which a final proposal shall be formulated.

13.3. Appointment of Global honorary members. The appointments will normally be announced during the Global General Assembly, but in rare cases can also be announced at another meeting or in the newsletter of IOBC Global.

14. It is an obligation for the Regional Sections to further policy and objectives of the Organisation, and to secure the largest possible membership.